



**BELCHERTOWN SCHOOL DISTRICT
FINANCE & BUDGET SUBCOMMITTEE MEETING
December 19, 2016**

PLACE: BPS – Central Office, 14 Maple St., Belchertown, MA
TIME: 4:45 pm
SUBCOMMITTEE: Dr. Thomas Laughner, Chair (present); Mr. Jeff Charron, Member (present)
ADMINISTRATION: Ms. Karol G. Coffin, Superintendent of Schools; Mr. Edward Dunn, School Business Manager; Mr. Brian Cameron, Asst. Superintendent/Dir. of SSS
VISITOR: Nick O'Connor, Select Board member

Minutes

- I. Call Subcommittee meeting to order
Dr. Laughner called the meeting to order at 4:47 pm.
- II. Public comment regarding items on the agenda
There were no public comments regarding items on the agenda
- III. Approval of Minutes
 - A. November 21, 2016, Finance & Budget Minutes
Motion: Mr. Charron moved to approve the November 21, 2016 minutes as amended
Second: Dr. Laughner
Vote: 2,0,0
- IV. Items for discussion and action
 - A. Content budget document
Subcommittee was provided with a copy of the Worcester budget presentation. The committee discussed ways to present the budget to the public that show key indicators in the budget. They discussed what people want to know and what could/should be clarified.
 - B. Warrants (every F&B meeting or just at School Committee)
Superintendent Coffin and Mr. Dunn requested clarification on whether the warrants are being presented to both the Finance & Budget subcommittee and the School Committee. The committee agreed that they just need to go before the School Committee and not the subcommittee.
 - C. Transfer list
Mr. Dunn presented the committee with the September through December transfer list. Mr. Dunn explained the increases and decreases in the misc. reserve account. Some of the money in that account is for contract negotiations. The committee agreed to send the budget transfers forward to the full Committee.

D. Town revenue meeting update

Mr. Dunn noted that a level service budget would have an increase of approximately \$830,000. Dr. Laughner noted the town Finance & Budget Committee is requesting a level funded budget from all departments.

The town Revenue Committee is requesting what the monetary difference will be between a level funded and a level service budget from all departments.

There is a Revenue Committee meeting tonight.

E. Radar update

Next meeting January 27th in Worcester, with a snow date of February 3rd. The local district meeting was rescheduled due to weather to January 11th.

F. Needs list

Superintendent Coffin and Mr. Dunn provided the subcommittee with a needs list. The committee discussed the mandated needs the district will potentially have. A level funded budget including the state mandates will potentially mean cutting \$1 million from the budget. Mr. Dunn noted there are 353 full time staff and 47 part time staff.

V. Subcommittee correspondence

- A. December 19, 2016 Agenda
- B. November 21, 2016, Finance & Budget Minutes
- C. Content budget document
- D. Warrants (every F&B meeting or just at School Committee)
- E. Transfer list
- F. Needs list

VI. Adjourn

Motion: Mr. Charron moved to adjourn at 5:35

Second: Dr. Laughner


Vote: 2,0,0

Ramona Griffin

Non-Confidential Recording Secretary to the School Committee

School Committee members' signatures:


_____, Thomas Laughner, Chair


_____, Jeff Charron, Vice Chair

Vision Statement

Belchertown students, both individually and collaboratively, will be innovative thinkers, problem solvers and unique, creative contributors to their community and the world.

Mission Statement

In the pursuit of excellence and the development of life-long learners, it is the mission of the Belchertown Public Schools to challenge and engage all students in a respectful, positive learning environment that fosters personal, social and academic growth in order to achieve success in a global society.

The Belchertown Finance & Budget Subcommittee conducts its business in open session pursuant to Chapter 80A, Section 21 of the Massachusetts General Laws. The public is welcome to comment only on items on the agenda for this meeting as noted above. If you wish to address the School Committee regarding an item not on the agenda for this meeting, please contact the Superintendent of Schools at 413.323.0423 or via email at superintendent@belchertown.org to determine the best way to address your concerns.

