



**BELCHERTOWN SCHOOL DISTRICT  
FINANCE & BUDGET SUBCOMMITTEE MEETING  
August 3, 2015**

**PLACE:** Central Office  
**TIME:** 4:00 pm

**SUBCOMMITTEE:** Dr. Michael Knapp, Member (present); Dr. Thomas Laughner, Member (present)

**ADMINISTRATION:** Karol G. Coffin, Superintendent of Schools, Edward Dunn, School Business Manager, Brian Cameron, Asst. Superintendent/Director of SSS

**VISITORS:**

**Minutes**

- I. Call Subcommittee Meeting to order  
Superintendent Coffin called the meeting to order at 4:00 pm.
- II. Public comment regarding items on the agenda  
There were no public comments regarding items on the agenda.
- III. Appoint Chair of the Finance & Budget Subcommittee  
Motion: Dr. Knapp moved to appoint Dr. Laughner as the chair.  
Second: Dr. Knapp  
Vote: 2,0,0  
Discussion: Dr. Laughner nominated Dr. Knapp.
- IV. Subcommittee meeting minutes for approval
  - A. Minutes of May 4, 2015  
Motion: Dr. Knapp moved to accept the May 4, 2015 minutes as amended.  
Second: Dr. Laughner  
Vote: 1,0,1 Dr. Laughner abstained  
Discussion: Amend Section IV-B last sentence to read "Mr. Dunn noted it could potentially affect the budget \$15-\$20,000."  
Mr. Dunn noted that pre-school costs last year were \$375,854.
- V. Items for discussion and action
  - A. Year end budget close out

Mr. Dunn noted the original total of \$26,598,175 has been revised to \$26,614,874. The remaining encumbrance currently is \$35,369.04. Mr. Dunn noted school choice monies are updated twice a year and paid by attendance in October and February per SIMS report.

B. FY16 finances

Discussed were;

- projected pending transfers
- close out adjustments; specifically electricity budget
- how being out of Council of Government will affect future budget
- electric contract
- bus contract
- SPED transportation, budget and expense; Mr. Dunn will be monitoring for FY 16
- SPED tutors
- solar credit, town receives 20% credit
- increase in Para positions; increase in pre-K

VI. New Business

Next meeting scheduled for September 28, 2015 at 4:30.

VII. Subcommittee correspondence

VIII. Adjourn

Motion: Dr. Knapp moved to adjourn at 5:34

Second: Dr. Laughner

Vote: 2,0,0

Respectfully submitted by,

Ramona Griffin  
Non-Confidential Recording Secretary to the School Committee

Finance & Budget Subcommittee members' signatures:

  
\_\_\_\_\_, Dr. Michael Knapp, Chair

  
\_\_\_\_\_, Dr. Thomas Laughner, Member

*The mission of the Belchertown Public Schools is to ensure that every student meets with success every day. To that end, we pledge to ensure that we have rigorous, standards-based curriculum; instruction designed to meet the needs of diverse learners in every classroom; and access to the global learning community via state-of-the-art technology in schools that are communities of respect and civility for all.*

**2011-2015 Strategic Plan Goals (adopted by the Belchertown School Committee, 3/1/11):**

- Goal #1: To have guaranteed (standards-based and implemented by all), viable (doable and accessible to every student), seamless K-12 curriculum in every content area.
- Goal #2: To have rigorous (standards-based), relevant (grounded in 21<sup>st</sup> Century skills), differentiated instructional practices with the ability to access the global learning community via technology available to every learner.
- Goal #3: To implement a plan to ensure that our students understand the importance of acceptance, tolerance, and respect supported by all adults in the community.

The Belchertown Finance & Budget Subcommittee conducts its business in open session pursuant to Chapter 30A, Section 21 of the Massachusetts General Laws. The public is welcome to comment only on items on the agenda for this meeting as noted above. If you wish to address the School Committee regarding an item not on the agenda for this meeting, please contact the Superintendent of Schools, at 413.323.0423 or via email at [superintendent@belchertown.org](mailto:superintendent@belchertown.org) to determine the best way to address your concerns.