



**BELCHERTOWN SCHOOL DISTRICT
FINANCE & BUDGET SUBCOMMITTEE MEETING
October 17, 2016**

PLACE: BPS – Central Office, 14 Maple St., Belchertown, MA
TIME: 4:45 pm

SUBCOMMITTEE: Dr. Thomas Laughner, Chair (present); Jeff Charron, Member (present)

ADMINISTRATION: Ms. Karol G. Coffin, Superintendent of Schools; Mr. Edward Dunn, School Business Manager; Mr. Brian Cameron, Asst. Superintendent/Dir. of SSS; Dr. Shawn Fortin, Director of Teaching and Learning

VISITORS:

Minutes

- I. Call Subcommittee meeting to order
Dr. Laughner called the meeting to order at 4:48 pm.
- II. Public comment regarding items on the agenda
There were no public comments regarding items on the agenda.
- III. Approval of Minutes
 - A. September 19, Finance & Budget Minutes
Motion: Mr. Charron moved to accept the September 19, 2016 minutes as presented.
Second: Dr. Laughner
Vote: 2,0,0
- IV. Items for discussion and action
 - a. Cost of privacy areas in all bathrooms and locker rooms
Superintendent Coffin noted the cost is being looked into by Mr. Lachance. Mr. Lachance started the process regarding gender identity bathrooms. Privacy in bathrooms and locker rooms to keep all student safe. Mr. Lachance has looked at all the bathrooms and locker rooms in district. Locker room changing will mainly be dealt with in the high school and at Jabish. There are visitor locker rooms at Jabish that could be designated and BHS has 2 visitor locker rooms to look at. The Chestnut Hill swimming pool locker rooms will need to be a discussion with the town. Mr. Lachance is putting together the information regarding costs. Another discussion to have is overnight field trip accommodation, labeling of rooms and access to rooms. At this point the budget impact will be nominal. There would be a private area in every bathroom and locker room.
 - b. Update on FY18 budget development
Mr. Dunn noted that a template has been created, the level service personnel costs have been updated with an increase of \$495,308. Mr. Dunn noted that 60-70 % of the budget is personnel costs. The next steps are a needs budget and adding the non-payroll items.


- V. Subcommittee correspondence
 - A. October 17, 2016 Agenda
 - B. September 19, 2016, Finance & Budget Minutes

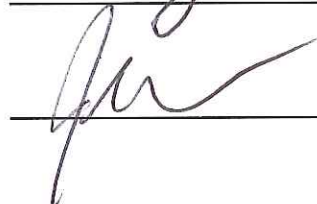
- VI. Adjourn
 - Motion: Mr. Charron moved to adjourn at 5:05 pm.
 - Second: Dr. Laughner
 - Vote: 2,0,0

Respectfully submitted by,

Ramona Griffin
Non-Confidential Recording Secretary to the School Committee

School Committee members' signatures:


_____, Thomas Laughner, Chair


_____, Jeff Charron, member

Vision Statement

Belchertown students, both individually and collaboratively, will be innovative thinkers, problem solvers and unique, creative contributors to their community and the world

Mission Statement

In the pursuit of excellence and the development of life-long learners, it is the mission of the Belchertown Public Schools to challenge and engage all students in a respectful, positive learning environment that fosters personal, social and academic growth in order to achieve success in a global society.

The Belchertown Finance & Budget Subcommittee conducts its business in open session pursuant to Chapter 30A, Section 21 of the Massachusetts General Laws. The public is welcome to comment only on items on the agenda for this meeting as noted above. If you wish to address the School Committee regarding an item not on the agenda for this meeting, please contact the Superintendent of Schools at 413.323.0423 or via email at superintendent@belchertown.org to determine the best way to address your concerns.