



**ELCHERTOWN SCHOOL DISTRICT
PROPERTY & TRANSPORTATION SUBCOMMITTEE MEETING MINUTES
April 5, 2016**

PLACE: Belchertown Public Schools Central Office

TIME: 8:30 a.m.

SUBCOMMITTEE: Ms. Dawn French, Chair (PRESENT); Mr. Richard Fritsch, Member (PRESENT)

ADMINISTRATION: Karol G. Coffin, Superintendent of Schools (PRESENT), Mr. Brian Cameron, Assistant Superintendent and Director of Student Support Services (ABSENT); Robert Lachance, Director of Buildings & Grounds (PRESENT)

MINUTES

- I. Call Subcommittee Meeting to order at 8:45
- II. Acceptance of Minutes
 - A. March 8, 2016
 - a. Motion to accept: Rick Fritsch
 - b. Second: Dawn French
 - c. Vote 2-0-0
- III. Public comment regarding items on the agenda: NONE
- IV. Items for action/Discussion
 - A. Review and project timeline for 5-year capital improvement plan in preparation for Facilities' Study Committee.
 - a. Bob Lachance presented the updated 5 year capital improvement plan. All completed items have been removed.
 - b. The 5 year capital improvement plan totals \$4,442,400 and is completely unfunded at this time.
 - B. Motion to move 5 year capital plan forward to full committee
 - a. Motion: Rick Fritsch
 - b. Second: Dawn
 - c. Vote: 2-0-0
- V. Unfinished Business
 - A. Bob Lachance provided us the map printouts of the recent traffic study results.

- a. We discussed these maps and verified all upcoming changes.
- b. Bob also offered us a guess on a time line with some items beginning over spring break.

VI. Adjourn: 9:35 Motion: Rick Fritsch. Second: Dawn French. Vote: 2-0-0

Minutes respectfully submitted by Dawn French
School Committee Secretary

School Committee Signatures

 Dawn French, Chair

_____ Rick Fritsch, Member

Belchertown students, both individually and collaboratively, will be innovative thinkers, problem solvers and unique, creative contributors to their community and the world.

The Belchertown Property & Transportation Subcommittee conducts its business in open session pursuant to Chapter 30A, Section 21 of the Massachusetts General Laws. The public is welcome to comment only on items on the agenda for this meeting as noted above. If you wish to address the School Committee regarding an item not on the agenda for this meeting, please contact the Superintendent of Schools, at 413.323.0423 or via email at superintendent@belchertown.org to determine the best way to address your concerns.