



**BELCHERTOWN PUBLIC SCHOOLS
SCHOOL COMMITTEE MEETING
November 14, 2013**

LOCATION: Swift River Elementary School Library
TIME: 6:30 pm

SCHOOL COMMITTEE MEMBERS: Dr. Linda Tsoumas, Chair (present); Ms. Clare Popowich, Vice-Chair (present); Mr. Richard Fritsch, Secretary (present); Ms. Myndi Bogdanovich, Member (present); Dr. Michael Knapp, Member (present)

ADMINISTRATION: Mr. Brian Cameron, Assistant Superintendent for Teaching and Learning (present)

VISITORS: Ms. Patricia Correira, M.A.S.C. Consultant

MINUTES

I. Call to order

Dr. Tsoumas called the School Committee meeting to order at 6:30 p.m.

II. Superintendent Search - Discussion with Pat Correira

Ms. Correira began by discussing the brochure which will be printed for the Superintendent Search and asked for input from the School Committee members. Using samples from other districts, choices were made for paper color, size, format, and ink color. It was also decided that photographs of the district's five schools would be used in the brochure, with the high school being printed on the cover along with the Town of Belchertown seal. All School Committee members agreed by consensus to the choices for the brochure.

Ms. Correira then asked for input regarding the completion of district information for the search document, which had already been partially populated by Ms. Joanne Gosselin, Administrative Assistant to the Superintendent. Ms. Gosselin's information was reviewed and verified, and the position of one Autism/Behavior Specialist was added to Administration and Staff. *(A change that was made in the number of guidance counselors from nine to ten was found to be erroneous, and so the original count of nine stands.)*

Discussion ensued regarding superintendent qualifications, salary and contract, for the search document, and decisions were agreed upon, as follows:

QUALIFICATIONS:

- Licensed or eligible for licensure as a superintendent of schools in Massachusetts
- Master's degree required; advanced degrees preferred
- Minimum of ten years in education; including three years of central office and/or administrative experience and five years of teaching experience

- Experience with school-based technology
- Successful experience in school finance and business management

SALARY AND CONTRACT:

- Annual salary range: \$120,000.00 - \$135,000.00
- Length of contract: 3 years
- Fringe benefits: To Be Negotiated
- Residency requirements: None (will not be included in brochure)

The timeline for the Superintendent Search which had been previously approved by the School Committee was also reconfirmed with no changes made.

In conclusion, Ms. Correira reviewed the results to date of the online survey (approximately 170 responses) and focus meetings, which although sparsely attended, were nevertheless productive.

The School Committee will meet with Ms. Correira on December 17, 2013 at 6:30 p.m. Agenda items will include an updated report on focus group meetings, final online survey results, lottery selection for screening committee members, approval of the brochure draft, approval of the advertisement draft, and review with a decision for criteria/key responsibilities of the superintendent.

III. Motion to Adjourn

MOTION: Dr. Knapp moved to adjourn the School Committee meeting at 7:30 p.m.

Mr. Fritsch seconded the motion.

VOTE: 5-0-0, approved unanimously

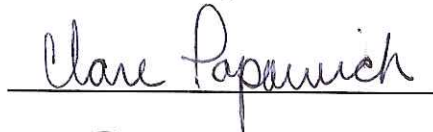
Respectfully submitted by,




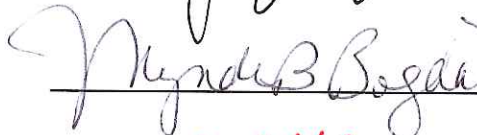
Kathryn A. Petersen
Non-Confidential Recording Secretary to the School Committee

School Committee members' signatures:

 Linda Tsoumas, Chair

 Clare Popowich, Vice Chair

 Richard Fritsch, Secretary

 Myndi Bogdanovich, Member

 Michael Knapp, Member

The mission of the Belchertown Public Schools is to ensure that every student meets with success every day. To that end, we pledge to ensure that we have rigorous, standards-based curriculum; instruction designed to meet the needs of diverse learners in every classroom; and access to the global learning community via state-of-the-art technology in schools that are communities of respect and civility for all.

2011-2015 Strategic Plan Goals (adopted by the Belchertown School Committee, 3/1/11):

- Goal #1: To have guaranteed (standards-based and implemented by all), viable (doable and accessible to every student), seamless K-12 curriculum in every content area.
- Goal #2: To have rigorous (standards-based), relevant (grounded in 21st Century skills), differentiated instructional practices with the ability to access the global learning community via technology available to every learner.
- Goal #3: To implement a plan to ensure that our students understand the importance of acceptance, tolerance, and respect supported by all adults in the community.

The Belchertown School Committee conducts its business in open session pursuant to Chapter 30A, Section 21 of the Massachusetts General Laws. The public is welcome to comment only on items on the agenda for this meeting as noted above. If you wish to address the School Committee regarding an item not on the agenda for this meeting, please contact the Superintendent of Schools at 413.323.0423 or via email at superintendent@belchertown.org to determine the best way to address your concerns (see [School Committee Policy BEDH](#)).